LDC Executive Board Meeting  
State Library of Louisiana  
August 10, 2017

In attendance:  
Diane Brown  
Deb Poole (phone)  
Jeff Rubin (phone)  
Debbie Johnson-Houston  
Melissa Smith  
Gina Costello (phone)  
Lora Amsberryaugier (phone)

Meeting called to order at 1:05pm

Agenda

Old business  
Branding/website update
  • Deb Poole provided update – followed up with U of I. Professor loved the project but could not do it this semester.  
  • Deb Poole also sent email to Loyola faculty but did not receive any takers for the project.

Discussion/report of LDC branding/website
  • Reviewed domain names and some background on the website/branding project for new board members.  
  • Melissa Smith is going to reach out to several web designers she knows to see if they will bid on the design job.  
  • Lora would like the board to concentrate on designing a logo and branding the LDC.  
  • Deb poole will send out a list of ideas, information, etc. to board members so the board members can send out something to prospective designers. Diane has notes on what to include on the site.  
  • Attempting to receive bids by September 1, 2017 and complete the site by October 1.

Status of membership applications and invoices
  • Vermilionville -- Invoice was sent 2x, May 3, 2017 and June 22, 2017. Diane will contact them again.  
  • Ouachita – Diane will call them  
  • Abita Springs – Lora did a presentation to a group there and they are going to consider membership for next year.
• Xavier – Spoke to them on July 13, no commitment yet
• La. Supreme Court – contacting them again
• Delgado – paid and they are added to the membership list

LDC Archives – status of posting files to the LDL? The LDC archives will be placed in a new collection once Islandora is open. Should be in September 2017

Reports/Discussion
• Migration Update (Gina) – September 1, 2017 is set for the soft launch of the new LDC using Islandora. A media launch will take place in October. Coordination with members is vital for this.

New Business
• The LDC will reimburse expenses such as food, trainer travel, etc. associated with training events and other costs members incur on behalf of the organization.
• Next board meeting will be on September 12, 2017
• A doodle poll will be sent out to members to select a date for the Fall Membership meeting in November (Nov. 7, 8, 9, 13, 14)

A motion was made by Melissa Smith to adjourn the meeting. Seconded by Jeff Rubin. Unanimous.

Meeting adjourned at 2:15pm