Lora Amsberryaugier called the meeting to order at 1:23 pm.

Introduction of LDC Board officers: Lora Amsberryaugier (Chair), Debbie Poole (Vice-Chair), Debbie Sibley (Treasurer), Jeff Rubin (Secretary)

Approval of Spring 2016 Membership Meeting Minutes - Motion put forth by Debbie Houston Johnson, seconded by Pat Vince. Motion passed.

Report from Chair:

- Executive Board met three times since last membership meeting
- Extension of ContentDM license for another year - $19,509.26
- Charge for new LDL Development Steering Committee will be written.
- Digital Preservation Outreach & Education (DPOE) workshop in Jackson, MS. Went very well. The LDC sponsored two people and will give a report at next membership meeting.
- New members
- Outreach efforts by the Executive Board

Pat Vince asked who is on the Development Steering Committee – Pati Threat, Kent Woynowski, Jeff Rubin, Elizabeth Kelly, Charlene Bonnette

Report from the Treasurer

- Balance - $68,183.51
  Motion to approve report – Deb Poole, seconded by Debbie Houston Johnston

New Members:

- Delgado Community College – application for membership
  Motion to approve Delgado’s application – Debbie Sibley, seconded by Debbie Poole. Motion passed

Establish a Marketing /Branding Task Force. LSU will provide some web assistance depending on timeline and other constraints.

Pat Vince asked to clarify whether the Task Force is for the LDC or LDL.

Lora Amsberryaugier replied that the Task Force will work on how to figure that question out. The LDC and LDL need to be branded together but also have some differentiated aspects.

Diane Brown – Focus on LDC first, make the presence of the LDC known

Debbie Sibley – Who are the Task Force members? Should they have marketing skills, graphic skills...
Debbie Poole – How about using Marketing students to work on this as a project?

Debbie Poole, Debbie Sibley, and Diane Brown volunteered for the Task Force.

Report from Elizabeth Kelly and Charlene Bonnette on the DPOE workshop. Thanked the LDC and Gina Costello or their support in providing funds for two members to attend. Elizabeth gave a background on the DPOE and Charlene reviewed the workshop agenda and the outcomes,

Discussion of the LDC role in statewide preservation efforts
  • Louisiana Library Association accepted a ½ day workshop on Digital Preservation to be presented by DPOE group at the LLA Annual Meeting in early March, 2017.
  • Charlene Bonnette is presenting a workshop for subject specialists
  • Digital Preservation workshop at the Society of Southwest Archivists annual meeting in Fayetteville, Ar. In May 2017. Elizabeth Kelly, Jeff Rubin, Cheylon Woods.
  • Diane Brown offered some State Library assistance doing online training
  • Pat Vince asked if any other attendees are doing any digital preservation. (not really).
  • Should the LDC charge for workshops?
  • Is there interest in Digital Preservation through the consortium?

Old Business

Modification of membership form to add invoicing information.

Pat Vince asked why would LSU send the invoice. Gina Costello responded that LSU would generate the invoice but it would come from the LDC.

Jeff Rubin made a motion to accept the amended membership form. Debbie Sibley seconded the motion. Motion approved.

An update was given on the Islandora project and the work of the LDL Development Steering Committee.

Call for adjournment was unanimous.

Meeting adjourned at 3:23pm.