LOUISiana Digital Library Committee

Meeting minutes

Frey Computer Center, Louisiana State University, Baton Rouge, LA

Wednesday, April 21, 2010

10:30am - 11:30am (meeting started late due to phone conferencing difficulties)

Members present: David Comeaux, Gina Costello, John Guillory, Molly Knapp (via phone), Trish Nugent, Keith Pickett (minutes), Jeff Rubin, Pati Threatt (via phone), Kent Woynowski, Sara Zimmerman (LOUIS Director)

Old business

1. Server performance / OCLC hosting issues – Jeff reported some slowdowns around lunch time
2. Statistics – members of the committee requested if the following statistics could be retrieved:
   a. Referring URL’s
   b. Returning visitors vs. first-time visitors
   c. Number of queries conducted – search terms could be used to get a number of queries conducted per collection
   d. It was suggested that the CONTENTdm listserv be checked for statistics issues, in addition to submitting Footprints to Zee Zee, who is the current primary LDL contact
3. Digital Collection Gateway
   a. Recent OCLC webinars have discussed using the Digital Collection Gateway. The WorldCat records generated could be found by search engines.
   b. A collection could also be listed in a library catalog as a digital resource.

New business

1. New subject added – Health and Medicine. Committee members are encouraged to submit ideas for new subject headings if needed.
2. Listing of institutions of the LDL page
   a. Louisiana Sea Grant has requested that they be listed as a separate institution, even though they are not full subscribers themselves (using LSU’s subscription). This was approved by the committee in an email discussion in February 2010.
   b. Amistad Research Center was also discussed, as it is a similar situation to Sea Grant. David Comeaux said that it will fall under Tulane in the future.
   c. It was suggested that the committee should consider a blanket policy for such collections in the future. For now, the committee decided to act on a case-by-case basis until such a blanket policy becomes a necessity.
d. John G. said that an institution can make their own “collection of collections page” with CQR flexibility.

3. New collections / partnerships
   a. Louisiana Sea Grant (LSU) - ~15,000 images, working on metadata
   b. Tiger Rag Newspapers (LSUHSC-NO) – scanning paper copies since January
   c. StoryCorps (UNO) – audio interviews from 2006, 2010, and Memory Loss Initiative

4. LUC 2010 / LOUIS Newsletter
   a. Committee members are encouraged to present at this year’s LUC
   b. Members are also encouraged to write a few sentences for the LOUIS Newsletter
   c. A report on committee activities and new collections/updates will also be submitted

5. Ideas for promoting the LDL to a broader community
   a. A Facebook page was created for the LDL. The committee requested that they be made page admins so more sample images can be uploaded (done 4-27-2010).
   b. A brief local news story on the LDL was broadcast during WWNO’s (89.9 FM, New Orleans) morning and evening NPR broadcasts in early March.
   c. Louisiana Book Festival – promotional materials could be distributed at the LA State Library in October
   d. Collaborative projects with K-12 teachers. Some collections have lesson plans.
   e. Contact local people/groups in the particular subject of interest for a collection
   f. Promote the LDL to the general public at LA festivals (ex: distribute materials and/or record oral histories, etc.)
   g. Create a Twitter account for LSL news and new collections
   h. Create screencasts/YouTube videos on the LDL, individual collections, etc.

For future discussion

1. Promoting the LDL
2. LDL site redesign
   a. Customized institutional pages
      i. Build own pages
      ii. Template to plug in institutional information
      iii. Build own site on local server & generate queries from there
   b. Sorting options for collections on an institutional page (ex: special area for most recently added collection, etc.)

Next meeting - TBA